North Central Regional Transit District
Board Meeting
Friday, April 16, 2010

1. CALL TO ORDER:

A regular monthly meeting of the North Central Regional Transit District Board was called to order on the above date at approximately 9:00 a.m. by Chair Rosemary Romero at the Los Alamos County Council Chambers, 475 20th Street, Los Alamos, New Mexico.

a. Pledge of Allegiance

b. Moment of Silence

c. Roll Call

Roll call indicated the presence of a quorum as follows:

Members Present:

Los Alamos County	Councilor Michael Wismer, Mr. Tony Mortillaro
Rio Arriba County	Commissioner Elias Coríz, Mr. Tomas Campos
City of Española	Councilor Robert Seeds, Councilor Helen Salazar
San Ildefonso Pueblo	Ms. Sandra Maes
Pojoaque Pueblo	Mr. Tim Vigil
Santa Clara Pueblo	Mary Lou Quintana, Sheriff Pat Naranjo
City of Santa Fe	Councilor Rosemary Romero, Mr. Jon Bulthuis
Santa Fe County	Commissioner Liz Stefanics, Ms. Penny Ellis-Green,
Tesuque Pueblo	Mr. Larry Samuel
Taos County	Commissioner Dan Barone

Members Absent
Ohkay Owingeh

Staff Members Present

Ms. Josette Lucero, Executive Director
Mr. Jack Valencia, Transit Project Manager
Ms. Christina Cordova, Marketing Manager
Mr. Ivan Guillen, Assistant Regional Coordinator
Mr. Mark Basham, Counsel for NCRTD

Others Present
Mr. Andrew Jandáček, Santa Fe County
Mr. Archie Vigil, Mayor of Chama
Mr. Alfred Herrera, Past Chairman
Ms. Evelyn Herrera
Ms. Nancy Talley, Los Alamos

d. Introductions

Those present introduced themselves to each other.

e. Approval of Agenda

Ms. Lucero noted that during closed session was to be a presentation. She asked that the presentation be taken out of closed session for public viewing.

Chair Romero said between E and F would be the Accomplishments for the Year (past 5 years)

Ms. Lucero explained that it would be a briefing for new members and a review of the accomplishments of the Board.

Commissioner Stefanics moved to approve the Agenda as amended. Councilor Wismer seconded the motion and it passed by unanimous voice vote.

f. Approval of Board Meeting Minutes, March 5, 2010

Mr. Vigil noted on page 1 and 2 that Chairman Martínez was not Governor of the Pueblo of Pojoaque.

Mr. Vigil moved to approve the minutes of March 5, 2010 as corrected. Commissioner Coríz seconded the motion and it passed by majority voice vote with Councilor Seeds and Sheriff Naranjo abstaining.

Chair Romero explained how the alternate voting process worked. Alternates didn't vote when principals were present and they could communicate silently when checking with each other and raise hands to speak. She asked for keeping background noise down also for those who were present on the phone.

g. Public Comments Regarding Transportation Items or Issues

Sheriff Naranjo shared a letter to Ms. Quintana from Mr. Guillen about an incident on the bus. The concern was that a person might have a knife or other weapon while not in a sober condition.

Ms. Lucero said Mr. Guillen responded and was asked to explain his response

Chair Romero read the letter to the Board for the benefit of those on the phone.

Mr. Guillen shared his response. When they may pose a danger to others or themselves, the drivers have a right to refuse to transport them. Sometimes drivers stop the bus and await law enforcement to take unruly passengers from the bus. Drivers try to be vigilant and at times refuse service to someone. It was a tough call sometimes.

Chair Romero thanked him for his comments.

Councilor Wismer suggested a careful policy by posting a conspicuous sign that no intoxicated individuals may ride the bus.

Mr. Guillen said such signs were already posted.

Councilor Seeds asked if the Board had a policy in place for drivers to exclude people and was approved by the attorney.

Mr. Guillen said they did.

Councilor Seeds was cautious that they wouldn't want to lose funding if the driver refused to serve somebody.

Chair Romero said the Board took these concerns seriously and staff did respond appropriately.

Sheriff Naranjo thanked Chair Romero for keeping the riders safe.

Councilor Salazar commented that the buses were a much needed service. She said she had tried to get on one and it was full but they sent another bus up there.

Mr. Guillen said they sent an extra bus out there as well as Chimayó.

There were no other public comments.

2. APPRECIATION AWARD: Alfred Herrera for Service as NCRTD Board Chairman and Councilor for the City of Española

Chair Romero said as a Santa Fe City Councilor, she came to this Board during trying times. Mr. Herrera walked her through many challenges and he took extra time which she considered something unusual for a leader to take the time to mentor and teach. She said he helped her be a better member. They were very difficult shoes to fill into which she stepped. She thanked him publicly for his labor of love. He clearly showed his dedication to his community and modeled best behavior. He did an incredible job.

Ms. Lucero presented Mr. Herrera with a gift for his term as Chair. She said she had enjoyed wonderful Board chairs and Mr. Herrera served so well in the past few years. She said she would miss his leadership role.

Councilor Salazar said Mr. Herrera was very knowledgeable and a true public servant and always did a wonderful job. She thanked him for all his services.

Commissioner Stefanics thanked him also. She said when she first came on the County Commission and had questions, Mr. Herrera came down and answered lots of questions and showed how they could work things out.

Commissioner Barone thanked him and also his wife for her support too.

Councilor Wismer thanked him for his leadership. It would always be remembered.

Commissioner Coríz commended Mr. Herrera for all the information he provided to Rio Arriba County and committees on the work of the Board. He commended him for chairing the NCRTD and said because of it they were able to come together to another level.

Mayor Vigil said he appreciated Mr. Herrera's work in getting the bus up to Chama. He said he learned a lot from Mr. Herrera.

Ms. Lucero presented a picture of him signing a $1.7 million check. The biggest one ever.

Mr. Herrera thanked everyone for their words of support. He spoke of the 17 votes he needed to win. He felt Councilor Seeds and Councilor Salazar would represent the City of Española well. The highlight of the last 4 years pointed to this organization. As a model that reflects his own philosophy that we all need to work together as communities on behalf of our constituents. We can point to NCRTD as able to collaborate with city, county, tribal entities working together to provide vital services to those who cannot jump in their car and go where they need to go. These are challenging times and we accomplish by pulling our resources together. You can only be a good leader if you have good people behind you. Ms. Lucero and her staff are what made the organization move. We were on the phone constantly.

When Mayor Lucero asked him to be on the Board it turned out to be the best decision. He recalled the meeting in Santa Fe where Los Alamos was considering the contribution from Los Alamos. He always complimented Los Alamos for what they did to make this organization vital.

Right after the GRT tax referendum passed he was in D.C. and Arizona was trying to pass such a tax

but was unsuccessful in their effort. They could not believe the NCRTD passed it at the first try.

He said he was proud to have been associated with this organization and would continue to be ever supportive and urge the RTD to move forward with regionalization.

3. ACTION ITEMS APPROVAL/DISCUSSION

a. Election of Officers

Chair Romero gave some logistics information. She explained the membership policies to Mayor Vigil from Chama and new representatives.

She explained that she acted as chair for the last meeting and this one.

Ms. Lucero said they elected board officers every two years in April so this was the time for electing Chair, Vice Chair and Secretary-Treasurer. She recommended electing the Chair first.

Commissioner Stefanics nominated Councilor Rosemary Romero as Chair. Councilor Wismer seconded her nomination.

Councilor Seeds moved that nominations cease and Councilor Romero be elected Chair by acclamation. Councilor Wismer seconded the motion and it passed by unanimous roll call vote with the City of Española, Los Alamos County, Rio Arriba County, Pojoaque Pueblo, San Ildefonso Pueblo, Santa Clara Pueblo, Santa Fe County, Tesuque Pueblo and Taos County voting in favor and none voting against. The City of Santa Fe abstained.

Commissioner Coríz nominated Councilor Robert Seeds for Vice Chair. Commissioner Stefanics seconded the nomination.

Councilor Seeds accepted the nomination.

Sheriff Naranjo moved that nominations be closed and Councilor Seeds be elected by acclamation. Commissioner Stefanics seconded the motion and it passed by unanimous roll call vote with the City of Española, Los Alamos County, Pojoaque Pueblo, San Ildefonso Pueblo, Santa Clara Pueblo, City of Santa Fe, Santa Fe County, Tesuque Pueblo and Taos County voting in favor and none voting against. Rio Arriba County abstained.

Chair Romero nominated Councilor Wismer as Secretary-Treasurer. Commissioner Stefanics seconded the nomination.

Councilor Seeds moved that nominations be closed and Councilor Wismer be elected by acclamation. Mr. Samuel seconded the motion and it passed by unanimous roll call vote with the City of Española, Rio Arriba County, Pojoaque Pueblo, San Ildefonso Pueblo, Santa Clara Pueblo, City of Santa Fe, Santa Fe County, Tesuque Pueblo and Taos County voting in favor and none

voting against. Los Alamos County abstained.

Ms. Lucero explained that the board officers constituted the Executive Committee.

b. Approval of Resolution 2010-003 Supporting The North Central Regional Transit District (NCRTD) to seek 5309 Federal Transit Administration (FTA) Discretionary Funding from Senator Jeff Bingaman

Mr. Valencia presented the resolution. This was a normal procedural resolution. This was one that where the RTD had good rapport with Senator Bingaman's staff in DC. The request was for $2.1 million and he hoped they could get any portion of it. It would go into capital costs for facilities.

Commissioner Stefanics moved to approve Resolution 2010-003 with thanks to Senator Bingaman for his continued support. Councilor Wismer seconded the motion and it passed by unanimous voice vote.

Mr. Valencia said it was due on Monday. Chair Romero signed the resolution.

Councilor Seeds encouraged staff to not bring matters at the last moment to be approved but to prepare and bring them to the Board on a timely basis.

Mr. Valencia said the Board really passed the resolution for the 5309 funds in December. This resolution was specific to Senator Bingaman.

Chair Romero added that these issues were vetted through the committee appointments. Councilor Seeds would not escape his own appointment. Staff were participants on the committees too.

4. DISCUSSION ITEMS:

a. Finance/Regional Coordination & Consolidation Subcommittee Report

Chair Romero noted that the Board members had a chance to see these as they were sent to everyone ahead of time.

Mr. Mortillaro reported on Finance. They skipped an April meeting and would meet in May to discuss revenue projections and reserve levels including- requests regarding the new building and other funding opportunities.

Ms. Lucero said the meeting was scheduled for May 21 at 9 a.m. An agenda would go out May 7th.

Chair Romero reminded members that the committee meetings were open to all and at NCRTD offices.

Mr. Campos - asked about Mayor Vigil going to that committee to present his request.

Chair Romero said he was invited to attend and could attend by teleconference.

Mr. Campos explained that the Village of Chama and the Jicarilla Apache Tribe would be coming with possible requests to join the NCRTD.

Mr. Basham said they needed a resolution from Chama to get the ball rolling.

Mr. Mortillaro asked for some clarification on the Intergovernmental Agreement (IGA) and amendments.

Ms. Lucero said the intergovernmental contracts were being revised by legal and would be considered at the May meeting. It did address new members and it could affect Chama. It had been vetted through the subcommittee and would be a subject on the May agenda.

Mayor Vigil thanked Mr. Campos for that. He was here to represent Chama to the RTD. They wanted to see what they could do and hoped to become a member.

Ms. Lucero noted that the next Board was May 7th before the committee meeting on May 21. So they might need to wait

Mr. Mortillaro said they would still be okay with the IGA approval at the June meeting.

Chair Romero explained that the budget would need to be approved in June to meet DFA requirements.

Ms. Lucero asked if the Chair wanted IGA taken back to Finance or to the May Board meeting.

Chair Romero said IGA would be at Finance on May 21.

b. Tribal Subcommittee Report:

Mr. Valencia said they met on March 16th and discussed continuation of tribal transit operations through June 2011. Mr. Vigil wanted to make a presentation to the Santa Fe RPA and Finance Committee.

Mr. Vigil said they did meet with the RPA and asked some questions and shared their concerns. They would be in contact with RPA to get them resolved.

c. Executive Report for March 2010

Ms. Lucero said the report was in the packet and she could answer any questions on it.

Councilor Seeds thanked Ms. Lucero and her staff for their orientation to him.

d. NCRTD Ridership Reports for February 2010:

Ms. Lucero noted that on the first page the report showed a jump in ridership in February. They had asked to include the Santa Fe Trails and Atomic City transit numbers and they were received. They were numbers whose expense was paid out of the RTD GRT. She explained the legend on the chart.

Chair Romero noted that when gas prices go up, the ridership goes up.

Commissioner Stefanics asked Ms. Lucero about Rail Runner connections. She had seen an All Aboard bus at the 599 station and asked if that was the connector.

Ms. Lucero said that was the DOT connector.

Mr. Bulthuis said Santa Fe Trails would not be there as long as DOT was there.

Commissioner Stefanics asked how the RTD coordinated with DOT.

Ms. Lucero said the RTD had no connection at 599 yet.

Commissioner Stefanics asked if there was a charge for Park and Ride at 599.

Mr. David Harris said there was no charge with Park and Ride pass or Rail runner ticket and if not it was one dollar.

Commissioner Stefanics asked if the Park and Ride went to SFCC or IAIA.

Mr. Harris said the route went from 599 over to the Santa Fe New Mexican building and up Cerrillos Road to Santa Fe Place; then down to Rio Rancho and went by the Department of Public Safety and up Camino Entrada.

Commissioner Stefanics asked because if there was already a DOT connector they had requests but not enough money. They had requests from the Penitentiary and others on Highway 14. She would hate for the schools to have to set up a bus when the RTD was supposed to be coordinating all of these. It needed some planning.

Chair Romero said the RTD's GRT funds went to the RPA. They could put a meeting together to address some of these concerns.

Commissioner Stefanics said IAIA set up their own transit service and were charging for it, although the coordinator recently left. She just wanted the Board to be aware of it.

Chair Romero asked Mr. Bulthuis if Santa Fe Trails was part of this planning.

Mr. Bulthuis said they were and would attend the meeting on Monday.

Ms. Lucero said they had been working on that route for a couple of months and put together a budget. The RPA would have to make some funding decisions on it.

Commissioner Stefanics said she brought this up before. There was not enough money and there was a need. The GRT wouldn't cover everything.

Ms. Lucero noted that Commissioner Stefanics and Mr. Jandáček had been working on a proposal.

Ms. Ellis-Green said they would present what they were doing from RPA on Tuesday.

Mr. Bulthuis said regarding ridership that the new numbers that member entities were providing should be separated out to avoid double-counting, it would be important. Two charts would help.

Ms. Lucero clarified that the reason those were requested was to show ridership for RTD funds. So it would be an RTD ridership.

Mr. Bulthuis agreed for those trips that were funded that way. But Santa Fe Trails had to report directly to DOT and he was concerned about the possible charge of double counting.

Mr. Mortillaro agreed with Mr. Bulthuis. If they could clarify this chart to show actual numbers for RTD vehicles and then for routes being funded through other transit services it would add a higher level of clarity for everyone.

Ms. Lucero agreed they could do that.

e. Budget & Expenditure Reports:

Ms. Lucero referred to the finance and budget report in the packet. They had gone through it before but it was a new report format. She briefly explained what was included.

Chair Romero liked the new formatting.

Mr. Mortillaro noted regarding the GRT that it looked like revenues were ahead of schedule for most. He asked if they now projected it to be over budget. Ms. Lucero agreed.

Mr. Valencia said the aggregate for the four counties was a little ahead. Santa Fe County continued to be a little lower. Los Alamos County was significantly higher. It would be a minimal surplus.

Chair Romero said they were looking at construction which was not happening presently and lowering their GRT budget.

Ms. Lucero explained the tribal grant amount to Sheriff Naranjo.

PRESENTATION ON ACCOMPLISHMENTS.

Ms. Lucero showed a power point presentation on the NCRTD accomplishments from 2003 to the present that highlighted the significant milestones in the organization's history. She concluded with a video done by UNM Taos students showing the activity of the NCRTD in the Taos community.

f. Closed Session: Executive Session on Personnel Matters: Annual Evaluation of Executive Director.

Commissioner Stefanics moved to go into executive session pursuant to NMSA 1978 Section 10-15-1.H(2) to discuss limited personnel matters. Councilor Wismer seconded the motion and it passed by unanimous roll call vote with Los Alamos County, City of Española, Rio Arriba County, Pojoaque Pueblo, San Ildefonso Pueblo, Santa Clara Pueblo, City of Santa Fe, Santa Fe County, Tesuque Pueblo and Taos County voting in favor and none voting against.

The Board went into executive session at 11:24 a.m.

At 11:50 a.m. Commissioner Stefanics moved to come out of executive session. Councilor Seeds seconded the motion and it passed by unanimous roll call vote with Los Alamos County, City of Española, Rio Arriba County, Pojoaque Pueblo, San Ildefonso Pueblo, Santa Clara Pueblo, City of Santa Fe, Santa Fe County, Tesuque Pueblo and Taos County voting in favor and none voting against.

Chair Romero announced that no actions were taken during the executive session and the only matters discussed pertained to limited personnel matters.

g. Action: Approval of Executive Director Evaluation:

Councilor Wismer moved to table Item g. Commissioner Stefanics seconded the motion and it passed by unanimous voice vote.

5. MATTERS FROM THE BOARD

Chair Romero welcomed the new board members and appreciated their hard work.

Ms. Cordova handed out the NTPA meeting announcement at Hard Rock Isleta on the 27th.

6. MISCELLANEOUS

None.

7. NEXT BOARD MEETING - FRIDAY, MAY 7, 2010

Mr. Campos invited the NCRTD Board to have the May meeting in Rio Arriba County.

8. ADJOURN

Commissioner Stefanics moved to adjourn the meeting. Councilor Seeds seconded the motion and it passed by unanimous voice vote.

The meeting was adjourned at 11:55 a.m.

Approved by:

Rosemary Romero, Board Chair

Attest:

Michael Wismer, Secretary

Minutes submitted by